

Butlers Marston Parish Council

Minutes of a meeting of the Parish Council held on **Thursday 6th August 2026 at 7pm** at St Peter's & St Paul's Church, Church Lane, CV35 0NA

Present: Cllr Corpe, Cllr Bloomfield, Cllr Mitchell-Hilton, Cllr Weaver, Clerk.

In attendance: 0 members of the public, District and County Cllr Mills, District Cllr Scorer.

17. Apologies for absence – Apologies received - Cllr Carton. Apologies accepted – None.

18. Members' declarations of interest for items on the agenda – None.

19. Public participation session - None.

20. To approve the minutes of the Parish Council (PC) meeting held on 20th May 2026 - The minutes were proposed, agreed, and duly signed.

21. County/District Councillor reports – Cllr Mills and Cllr Scorer provided written reports which can be found on the website with the minutes.

22. Outstanding matters/actions from previous minutes

22.1 Butlers Marston Church Restoration and Reorder Group – The project will be restarting in September.

22.2 Update re discussions with Highways re width of footpaths – The Village Projects Group needs to meet to discuss what is still outstanding and decide how to approach getting the issues resolved.

County Cllr Mills and District Cllr Scorer joined the meeting at 7:19pm.

22.3 Update re ensuring the parish council has complete records for any easements/wayleaves for owners of property around the Village Greens – The Clerk e-mailed Sir Jeremy Wright MP on 16th June, and the last update from his team was on 3rd July stating he had contacted WCC asking them to expedite our complaint and would let the Clerk know when they have a reply, but there has been no further update. The Clerk also e-mailed the leader of WCC, George Finch, on 16th June and received a response on the same day advising 'a response will be with you in due course' and no further response has been received. Cllr Mills advised that the person who was dealing with the original enquiry is off work sick currently. The councillors advised that whilst they are sympathetic to the illness of that individual, this doesn't explain why the complaint made by the PC was entirely ignored with no response explaining that there was a staffing issue. Cllr Mills has spoken to the Director of Highways about the situation, and he has agreed to meet with councillors on site to discuss the matter. **Clerk to arrange the meeting with the Director of Highways.**

22.4 Update re defibrillator replacement – The Clerk has applied for a grant from both The National Lottery Fund, and the County Councillor's Grant Scheme, but is awaiting the outcome of both applications, which are due soon. The defib battery has now failed so the defib has had to be decommissioned and has been deregistered with the ambulance service. It was agreed that **if a decision on the grants for a new defib is not received by the end of this week, the Clerk should order a replacement battery for the existing defib to ensure it is back online asap.**

22.5 Tree survey action plan – Defer to next meeting.

22.6 Feedback re possibility of registering Butlers Marston as a Dark Sky Area – The Clerk has provided information to the councillors regarding the criteria and process for getting an area registered as a Dark Sky Area. **Cllr Mitchell-Hilton to look into this further and discuss with local groups who may have a particular interest in taking part in this.**

23. Finance

- 23.1 Confirmation of the bank balances as at 30.07.26 of £74.00 and £8,009.08 – Cllr Weaver confirmed the balances stated are correct.
- 23.2 To confirm completion of the first quarterly (Apr to Jun) financial check for 2026-27 – Cllr Weaver confirmed the check has taken place and all was found to be in order.
- 23.3 To confirm completion of a quarterly asset inspection and consider any actions required – Cllr Weaver has completed the asset inspection and noted the vegetation around the telephone box needs cutting back.
- 23.4 To approve the following payments made using delegated powers: Proposed and agreed.

29.05.26	Kirsty Buttle	Salary and office May 26	£197.40
29.05.26	HMRC	Tax May 26	£42.80
29.05.26	Kirsty Buttle	SIM and One Drive share etc	£23.44
31.05.26	Unity Bank	Account fee	£7.00
26.06.26	Dick Leaper	War Memorial Flowers	£18.95
26.06.26	Parish Online	Annual website service	£432.00
26.06.26	Kirsty Buttle	Salary and office June	£197.40
26.06.26	HMRC	Tax June	£42.80
30.06.26	Unity Bank	Account fee	£7.00
22.07.26	WALC	Annual subscription	£157.60

- 23.5 To note the following receipts: Noted.

30.06.26	Unity Bank	Interest	£40.18
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- 23.6 To approve payment of the following payments set up, but not yet cleared at the time of publication: Proposed and agreed.

Kirsty Buttle	Salary and office Jul	£197.40
HMRC	Tax Jul	£42.80

24. Planning applications received

26/00744/LBC – College Farm, Butlers Marston. Installation of EV charger to external wall of listed building. **No objection.** (Response made using delegated powers). **APPROVED.**

25. Planning decisions received

26/00836/FUL - Westmead Barn, Kineton Road, Butlers Marston. Proposed agricultural building and associated hardstanding. **Approved.**

26. Information exchange – Warwickshire County Council Mobile Library Service has contacted the PC to ask if they can help with advertising the mobile library in the parish as there has been very little use of the service over the last year. Cllr Corpe will advertise the service on the website, in the village newsletter, and in noticeboards.

Some concerns have been raised about the work done on the War Memorial as some of the mortar has come out and it has turned white. **Clerk to follow up with the contractors.**

The Church has a new website and they wondered if they can put a link to the website on the PC website. This was agreed. **Cllr Weaver to send link to Clerk to add to the PC website.**

Meeting closed @ 8:16pm.

Date of next meeting – 30th September 2026

Signed..... Date.....