

Butlers Marston Parish Council

A meeting of the Parish Council will be held on **Thursday 6th August 2026** at **7pm** at St Peter's & St Paul's Church, Church Lane, CV35 0NA

AGENDA

17. Apologies for absence

18. Members' declarations of interest for items on the agenda

19. Public participation session

(Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes).

20. To approve the minutes of the Parish Council (PC) meeting held on 20th May 2026

21. County/District Councillor reports

22. Outstanding matters/actions from previous minutes

22.1 Butlers Marston Church Restoration and Reorder Group

22.2 Update re discussions with Highways re width of footpaths

22.3 Update re ensuring the parish council has complete records for any easements/wayleaves for owners of property around the Village Greens

22.4 Update re defibrillator replacement

22.5 Tree survey action plan

22.6 Feedback re possibility of registering Butlers Marston as a Dark Sky Area

23. Finance

23.1 Confirmation of the bank balances as at 30.07.26 of £74.00 and £8,009.08

23.2 To confirm completion of the first quarterly (Apr to Jun) financial check for 2026-27

23.3 To confirm completion of a quarterly asset inspection and consider any actions required

23.4 To approve the following payments made using delegated powers:

29.05.26	Kirsty Buttle	Salary and office May 26	£197.40
29.05.26	HMRC	Tax May 26	£42.80
29.05.26	Kirsty Buttle	SIM and One Drive share etc	£23.44
31.05.26	Unity Bank	Account fee	£7.00
26.06.26	Dick Leaper	War Memorial Flowers	£18.95
26.06.26	Parish Online	Annual website service	£432.00
26.06.26	Kirsty Buttle	Salary and office June	£197.40
26.06.26	HMRC	Tax June	£42.80
30.06.26	Unity Bank	Account fee	£7.00
22.07.26	WALC	Annual subscription	£157.60

23.5 To note the following receipts:

30.06.26	Unity Bank	Interest	£40.18
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23.6 To approve payment of the following payments set up, but not yet cleared at the time of publication:

Kirsty Buttle	Salary and office Jul	£197.40
HMRC	Tax Jul	£42.80

24. Planning applications received

26/00744/LBC – College Farm, Butlers Marston. Installation of EV charger to external wall of listed building. **No objection.** (Response made using delegated powers). **APPROVED.**

25. Planning decisions received

26/00836/FUL - Westmead Barn, Kineton Road, Butlers Marston. Proposed agricultural building and associated hardstanding. **Approved.**

26. Information exchange

Date of next meeting – 6th August 2026

Signed: 

Parish Clerk

Date: 1st August 2026