

# Butlers Marston Parish Council

A meeting of the Parish Council will be held on **Wednesday 6<sup>th</sup> August 2025** at **7pm** at St Peter's & St Paul's Church, Church Lane, CV35 0NA

## AGENDA

### 17. Apologies for absence

### 18. Members' declarations of interest for items on the agenda

**19. Public participation session** (Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes).

### 20. Planning applications out of the parish but considered to be of importance to Butlers Marston parishioners

**25/01271/FUL - Land Adjoining Coverwell Farm, Pillerton Hersey.** Change of use of land to provide 7 Travelling Showpersons plots and associated works including hardstanding.

### 21. To approve the minutes of the Parish Council (PC) meeting held on 29<sup>th</sup> May 2025

### 22. County/District Councillor reports

### 23. Outstanding matters/actions from previous minutes

23.1 Butlers Marston Church Restoration and Reorder Group

23.2 Update re discussions with Highways re width of footpaths

23.3 Update re ensuring the parish council has complete records for any easements/wayleaves for owners of property around the Village Greens

23.4 Progress of new PC website

23.5 Progress re opening new Unity Bank Account and closing the Lloyds Bank Accounts

### 24. Finance

24.1 Confirmation of the bank balances as at 31.07.25 of £401.89, £7,000.88, and £87.31

24.2 To confirm completion of the first quarterly (Apr to Jun) financial check for 2025-26

24.3 To consider whether the PC would like to make a contribution to the printing costs for the village newsletter

24.4 To confirm completion of a quarterly asset inspection and agree any actions required

24.5 To approve the following payments made using delegated powers:

27.05.25	Wix.com	Monthly website fee	£13.80
30.06.25	Su Leaper	Plants and compost for war memorial	£12.90
30.06.25	Kirsty Buttle	Salary and office Jun	£188.56
30.06.25	HMRC	Tax Jun	£40.60
17.06.25	Lloyds	Bank fee	£4.25
25.06.25	Wix.com	Monthly website hosting	£13.80
18.07.25	Lloyds	Bank fee	£4.75
30.06.25	Unity Bank	Bank fee	£0.97
28.07.25	Kirsty Buttle	Salary and backpay July	£209.28
28.07.25	HMRC	Tax July	£45.80

24.6 To note the following receipts:

09.06.25	Lloyds	Interest	£4.87
18.06.25	Campion	Marquee hire	£150.00
09.07.25	Lloyds	Interest	£0.28
30.06.25	Unity Bank	Interest	£0.88

**25. Planning applications received**

**25/01636/VARY - Cattleyard West Meads Farm, Pillerton Road, Butlers Marston.** Variation of condition one (approved plans) of prior approval. 24/03168/COUQ (issued 26.03.2025) to allow alteration to internal layout, including extension of mezzanine floor. Original description of development: change of use from an agricultural building to a dwellinghouse.

**26. Planning decisions received - None**

**27. To adopt an IT Policy**

**28. To review the Housing Needs Survey (HNS) report and consider if any of the needs identified could be addressed by any possible development sites in the parish**

**29. Request from Kineton PC to join a meeting with Kineton PC and Combrook PC to discuss any mutual concerns about the Local Government Reorganisation to a Unitary Authority**

**30. Information exchange**

**Date of next meeting – 1<sup>st</sup> October 2025**

Signed:



Parish Clerk

Date: 1<sup>st</sup> August 2025