

BUTLERS MARSTON PARISH COUNCIL

MINUTES OF MEETING HELD TUESDAY 21st JANUARY 2020

Present: Mrs. D. Burman (D.B), Mrs. J. Young (J.Y.),
Mr. S. Corpe (S.C.), Mr. I. Crockett (I.C.)

Apologies: Mrs. J.Mitchell-Hilton

Before the meeting began, Mrs. D. Burman advised that after the meeting she would be resigning from the Parish Council.

It was agreed that the clerk should advertise the casual vacancy arising from Cllr. Burman's resignation

Minutes of previous meetings:

The minutes were then agreed, and signed by D.B.

Matters arising:

I.C. has received two more quotations for repairs to the bus shelter.

The original quotation seemed to offer the best value.

S.C. suggested that enquiries be made to see if the bus stop could be relocated to a safer position (possibly towards Pillerton).

This could be part of the proposed Parish Plan.

The clerk was instructed to make initial enquiries of W.C.C. and the bus operators , and report back.

It was agreed to wait before proceeding with any repairs.

S.C. reported that he was still progressing the provision of BMPC email addresses.

It was agreed to purchase a separate keyboard and mouse for the new laptop. The balance of £48 from the grant funding will be used.

The process for drafting/distributing and adopting new policies was again discussed.

It was agreed that the clerk will re-issue the policies for discussion & adoption at the next meeting.

The clerk will re-send the Risk assessment documents to J.Y.

S.C. will re-issue procedures for drafting/discussing /adopting new policies

The clerk will prepare and issue the disaster plan template.

S.C. is liaising with Kineton Parish Council re using their portable speed signs.

Correspondence :

The clerk had distributed e-mails received. Those of interest to village residents had been posted on the Facebook page.

A list of e-mails distributed is included after the minutes.

Road repairs & flooding:

The clerk had met with W.C.C. highways who have agreed to inspect the drains on the Pillerton Rd & Bridge Street and carry out any clearing required.

WCC will also investigate the possibility of an additional drain on the road bridge.

The clerk is liaising with another department of WCC re the reinstatement of the road markings.

I.C. reported that remedial work to address the flooding of the Pillerton road would start when there was drier weather.

The agenda item "Social media policy etc .had been included on the agenda in error.

Village Plan/neighbourhood plan/housing needs survey:

The clerk presented a copy of email correspondence with the Rural Housing Enabler (H.N.E.).

After discussion it was agreed to ask the H.N.E. to speak on the subject of a site specific Housing Needs Survey (H.N.S.) at the Annual Parish Meeting.

The relationship of a H.N.S. to any future village plan or neighbourhood plan would also be discussed at the public meeting.

The clerk was instructed to liaise with the R.H.E.

For information only:

S.C. suggested that the village residents be asked for their views on re-wilding the mound.

The project could be linked to the 75th VE commemorations.

After discussion it was agreed that JY would post on Facebook asking for comments, with volunteers to contact the clerk.

The hole on top of the mound will be filled with suitable materials.

SC has some soil which he will use to start the process.

The clerk will mow the cross paths on the mound to encourage access.

Draft agendas will be issued as follows :

29th April/1st July/9th September/4th November

Date of next meeting:

The clerk will liaise with the returning officer at S.D.C. re the timetable for advertising and filling the casual vacancy and advise a suitable date for the next meeting.

The meeting closed at 9:35 p.m.

Action points agreed

S.C. progress B.M.P.C. emails

re-issue procedures for drafting/discussing /adopting new policies

purchase new keyboard and mouse for laptop

Clerk to liaise with SDC and Rural Housing Needs Enabler re attending Annual Parish Meeting.

to issue casual vacancy notices.

to advise date of next meeting.

to issue disaster plan.

to contact WCC re re-siting bus stop.

to re-issue draft policies.

to investigate local policies on charging points for electric vehicle charging points.

E-mails distributed

Family services newsletter – posted on facebook

County lines exploitation event

WALC training “engaging with the youth”

WALC “Enhancing Heritage & Culture of County

WCC bus service road closure notice WCC “Dementia friendly Stratford”