

Butlers Marston Parish Council

A meeting of the Parish Council will be held on **Wednesday 24th January 2024** at **7pm** at St Peter's & St Paul's Church, Church Lane, CV35 0NA

AGENDA

52. Apologies for absence

53. Members' declarations of interest for items on the agenda

54. Public participation session (Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes).

55. To approve the minutes of the Parish Council (PC) meeting held on 23rd November 2023

56. County/District Councillor reports

57. Outstanding matters/actions from previous minutes

- 57.1 Update re Warwickshire County Council's (WCC) proposals to resite the bus stops in the parish
- 57.2 Butlers Marston Church Restoration and Reorder Group
- 57.3 Bus shelter/phone box refurb project
- 57.4 Update re request for a debit card for the PC bank account
- 57.5 *Update re discussions with Highways re width of footpaths - Deferred*
- 57.6 *Maintenance of the War Memorial - Deferred*

58. Proposal to purchase a Bushnell speed detection device to be used as part of the speedwatch scheme at a cost of up to £275

59. Finance

- 59.1 Confirmation of the bank balances as at 18.01.24 of £54.22 and £5,130.64
- 59.2 To confirm completion of the third quarterly (Oct to Dec) internal financial check
- 59.3 To agree the budget and precept for the 2024-25 financial year
- 59.4 To approve the following payments made using delegated powers:

29.11.23	ICO	Data Protection Fee	£35.00
18.12.23	Chacombe Parish Council	Laptop share	£112.22
18.12.23	SDC	Election fee	£730.18
18.12.23	Kirsty Buttle	Salary December	£117.60
18.12.23	HMRC	Tax December	£29.40

- 59.5 To note the following receipts:

11.12.23	Lloyds	Interest	£8.34
15.01.24	National Grid	Wayleave	£17.70
09.01.24	Lloyds	Interest	£5.51

- 59.6 To approve payment of the following invoices:

Kirsty Buttle	Reimbursement re defib pads	£61.20
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60. Planning applications received

23/03420/FUL - Tubbs End Farm, Butlers Marston. Agricultural infill building between existing and proposed grain store.

23/03422/FUL - Tubbs End Farm, Butlers Marston. Agricultural building to cover grain dryer.

24/00078/LBC - Lobbington Farm , Kineton Road, Butlers Marston. Repair to the south western gable including rebuilding brick chimneystack and central section of stone gable wall and repointing of outer sections of stonework.

61. Planning decisions received - None

62. Information exchange

Date of next meeting – 27th March 2024

Signed:



Parish Clerk

Date: 19th January 2024

Butlers Marston Parish Council

Draft budget 2024-25 as at 24.01.24

		Spend to date	Remaining budget	Projected EOY spend	2024-25 Budget
Clerks salary	1,855.00	1323.00	532.00	1,764.00	2,000.00
Insurance	230.00	314.18	- 84.18	314.18	355.00
WALC (Parish Council legal advice)	120.00	116.00	4.00	116.00	125.00
Website	105.00	193.98	- 88.98	193.98	115.00
Room hire	80.00	60.00	20.00	60.00	140.00
War Memorial flowers	24.00	11.95	12.05	20.00	26.00
Other	300.00	3490.82	- 3,190.82	3,490.82	300.00
Office stationery	55.00	159.86	- 104.86	159.86	65.00
Training	200.00	0.00	200.00	-	200.00
Data Protection	35.00	35.00	-	35.00	35.00
Tree survey/tree work	200.00	0.00	200.00	450.00	-
Defib pads	45.00	51.00	- 6.00	51.00	-
S137 - Remembrance	-	0.00	-	-	-
Election	600.00	740.08	- 140.08	740.08	-
Speedwatch device	-	0.00	-	-	275.00
	3,849	5755.79	- 2,646.87	7,394.92	3,636.00
Total VAT Paid	215	426.86		430.00	155.00
Total Spend to date	3,464	6182.65		7,824.92	3,791.00

		Received to date		Projected EOY Income	2024-25 Income
Precept	3,760	3761.00	- 1	3,761	
Wayleave	18	17.70	0	17.70	18
Other Income	248	2003.63	- 1,755.21	2,011.63	430.00
		5782.33	- 1,756	5,790.33	448

Reserves	23-24	24-25
General reserve	2230	3000
Election costs	0	200
External audit	150	150
Tree work	600	600
Defib	75	210
Grounds Maintenance	500	500
CIL	966.52	894.87
	4521.52	5554.87

Opening balance 23-24	-6264.06	
Projected spend 23-24	7,824.92	
Projected income 23-24	-5790.33	
Projected end of year balance	- 4,229.47	
Budget requirement for 24-25	3,791.00	
Reserves required for 24-25	£5,554.87	
Expected income 24-25	- 448	
Precept demand for 24-25	4,668.40	24.2% rise at £4668.40

Around £8.82 per annum increase to a band d household up to £45.30 per year
Each £100 increase results in around 97p increase PER ANNUM for Band D household

	2023-24	2024-25
Butlers Marston Tax Base	102.97	103.05