

# Butlers Marston Parish Council

A meeting of the Parish Council will be held on **Wednesday 20<sup>th</sup> November 2024** at **7pm** at St Peter's & St Paul's Church, Church Lane, CV35 0NA

## AGENDA

### 55. Apologies for absence

### 56. Members' declarations of interest for items on the agenda

**57. Public participation session** (Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes).

### 58. To approve the minutes of the extraordinary Parish Council (PC) meeting held on 4<sup>th</sup> November 2024

### 59. County/District Councillor reports

### 60. Outstanding matters/actions from previous minutes

60.1 Update re Warwickshire County Council's (WCC) proposals to resite the bus stops in the parish

60.2 Butlers Marston Church Restoration and Reorder Group

60.3 Bus shelter/phone box refurb project

60.4 Update re discussions with Highways re width of footpaths

60.5 Maintenance of War Memorial

60.6 Update re ensuring the parish council has complete records for any easements/wayleaves for owners of property around the Village Greens

60.7 Proposal to request a 20mph speed limit throughout Butlers Marston

### 61. Finance

61.1 Confirmation of the bank balances as at 14.11.24 of £72.90 and £7,158.91

61.2 To note new charges of £4.25 per month being brought in by Lloyds Bank in January 2025 and to consider if a change of bank provider is appropriate

61.3 To confirm completion of the first (Apr to Jun) and second quarterly (Jul to Sep) Internal Financial Controls Checks

61.4 To discuss the draft budget for the 2025-26 financial year

61.5 To approve the following payments made using delegated powers:

30.09.24	WALC	Clerk/RFO job evaluation	£264.00
30.09.24	Clear Councils	Annual parish insurance	£334.25
30.09.24	Kirsty Buttle	Salary and office Sep + backpay	£207.00
30.09.24	HMRC	Tax Sep	£45.20
21.10.24	Simon Corpe	Reimbursement re plant pot	£199.96
21.10.24	Kirsty Buttle	Salary and office Oct	£154.20
21.10.24	HMRC	Tax Oct	£32.00
04.11.24	Parish Online		£38.40

61.6 To note the following receipts:

09.09.24	Lloyds	Interest	£5.14
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12.09.24	SDC	Precept	£2,459.00
09.10.24	Lloyds	Interest	£5.34
11.11.24	Lloyds	Interest	£6.57

61.7 To approve payment of the following invoices:

Kirsty Buttle	Salary, office, and backpay November	£235.40
HMRC	Tax November	£52.40
Su Leaper	War Memorial flowers	£30.00
St Peter & St Paul Church	Church room hire May 23 to Nov 24	£120.00

**62. Planning applications received- None**


**63. Planning decisions received - None**

**64. To note the receipt of the updated payscales for clerks published by the NJC**

**65. Information exchange**

**66. To agree meeting dates for 2025- Proposed dates are 29<sup>th</sup> Jan, 27<sup>th</sup> Mar, 22<sup>nd</sup> May, 30<sup>th</sup> Jul/6<sup>th</sup> Aug (TBC), 1<sup>st</sup> Oct, 20<sup>th</sup> Nov.**

**Date of next meeting – 29<sup>th</sup> January 2025**

Signed:  Parish Clerk

Date: 15<sup>th</sup> November 2024